

Request for Quotes FY12-0916 Inmate Commissary/Trust Fund

Addendum No.: 5 (herein referred to as "Addendum")

This Addendum revises the above-described procurement, and is hereby incorporated and made a part of the above-described procurement as if the Addendum had been included in the original procurement documents.

The Addendum is as follows: Questions received 4:52 p.m. September 6, 2011- Response – September 14, 2011

Question 1. Can you please provide the current commissary list with pricing from the existing vendor?

Response 1. Freedom of Information Request

Question 2 Do prices include tax on the commissary order form?

Response 2. No response received from Detention Center

Question 3. Please provide the sales, less phone time or tax (net of), over each of the last three full commissary months.

Response 3. No record

Questions 4. Please provide the usages over the last full month of all commissary items.

Response 4. Detention do not at this time track items sold

Question 5. Who is the current vendor for Inmate Telephone Services at the facility?

Response 5 PAY-TEL

Question 6. Is your current commissary vendor interfaced with your Inmate Telephone vendor?

Response 6. No

Question 7. Does the County sell phone cards or provide debit calling through the commissary currently?

Response 7. NO

Question 8. If so, please provide the following

Response 8 No responses to a, b, c, d, e.

If so, please provide the following:

- a. Phone company name:
- b. Phone company contact:
- c. Phone company contact's phone number:
- d. Phone company contact's email address:
- e. Please list the denominations sold i.e. \$10, \$20, etc.:
- f.

Question 9 Please provide the monthly average ADP over the last year.

Response 9. No response

Question 10 What is the rated capacity of the Facility?

Response 10. Four hundred fourteen (414)

Question 11. What is the current commission rate being paid to the facility by the current commissary vendor?

Response 11 Thirty percent (30%)

Question 12 Who will be on the evaluation committee for the RFP from the facility?

Response 12. Law Enforcement Commission and Director

Question 13 How many Pod/Inmate Ordering kiosks are being requested from the facility?

Response 13 Twelve (12)

Question 14. Who is the Jail Management System (JMS) provider for the facility?

Response 14. H. T. E. SunGard

Question 15 Is the current commissary vendor interfaced with your JMS vendor?

Response 15 NO

Question 16 Is there any cost to integrate with the JMS vendor?

Response 16 YES

Question 17 Will the County be responsible for the JMS Interface cost?

Response 17 NO

18 If not, please provide the following:

A JMS company contact: **Andrea Bidwell**

B. JMS company contact's phone number: **(803) 533-6180**

C. JMS company contact's email address: **abidwellorangeburgcounty.org**

Question 19 How many orders per month, over the last three months, have been placed through the commissary?

Response 19 Freedom of Information Request

Question 20 Is the Facility tobacco free?

Response 20 YES

Question 21 If no are there plans to go tobacco free?

Response 21 N/A

Question 22 Is the facility currently wired with Cat 5 cabling into each housing/pod location to power inmate ordering kiosks?

Response 22. NO

Question 23 If not will the facility or winning vendor be responsible for the costs associated with the wiring?

Response 23 YES

Question 24 If the facility chooses the vendor to pay for the cost of this wiring will the facility be able to provide a quote for this cost from a local electric company of the facilities choosing?

Response 24 YES

Question 25 Will the winning vendor be responsible for maintaining/replacing all kiosk devices at no cost for the life of the contract?

Response 25 YES

Question 26 Will the facility require that the winning vendor allow friends and family the ability to deposit money on an inmate's account via phone and web order entries in addition to the lobby kiosk?

Response 26 To be determined after award.

Question 27. Bullet #24 on pg. 7 of the RFP states: "All cash from the lobby kiosk and booking kiosk will be the responsibility of _____." Does the facility prefer the winning vendor to provide this service or would the facility rather handle this task?

Response 27 VENDOR

Question 28 If this is to be the winning vendor's responsibility does the facility have any issue with an armored car service sending an armed officer on site to collect the monies from both the lobby kiosk and booking kiosk?

Response 28 NO

Question 29 Bullet #41 on pg. 8 of the RFP states: “Must have release cards available for dispensing of inmate funds at no cost to the Detention Center.” Should these release cards have either a MasterCard or Visa logo to ensure acceptance and usefulness of the card

Response 29 YES

Question 30 Should these cards be provided at no cost to the facility or inmate at issuance?

Response 30 To be determined at a later date.

Question 31. How many county computers will need access to the winning vendors Banking/Commissary software?

Response 31 Four (4)