

**Orangeburg County**

**Title: EMT**

**Class Code: E004**

**FT**       **PT**  
 **Exempt**    **Non-Exempt**



*It's a great day in...*  
**ORANGEBURG  
COUNTY**  
*We are here to serve you!*

### General Description

The purpose of this job is to respond to emergency calls to provide efficient and immediate care to the critically ill and injured, and to transport the patient to a medical facility.

This class works under general supervision, independently developing work methods and sequences.

### Duties and Responsibilities

The functions listed below are those that represent the majority of the time spent working in this position. Management may assign additional functions related to the type of work of the position as necessary.

- Respond to the emergencies arising out of causalities like criminal violence, natural disasters, fires, air and land accidents and provide basic life support to the victims before they are transported to the hospital.
- Determine the right course of action after evaluating the patient's condition.
- Provide medical aid such as AED, CPR, prevent spinal damage, ventilation, control severe bleeding, prevent shock, bandaging wounds, etc., to stabilize their condition.
- Ensure equipment and ambulance interior is always clean and check and replace used and damaged supplies.
- Prepare a patient care report and take notes of the medical treatment given to them.
- Restock all supplies in the ambulance and replace used blankets, linens and other supplies.
- Attend refresher programs and continuing education as required by medical control, employers, certifying or licensing agencies.
- Performs other duties and related work as instructed and assigned.

### Minimum Education and Experience Requirements:

Requires High School graduation or GED equivalent.

### Physical Demands:

Performs medium to heavy work that involves walking, standing, stooping, lifting, digging, pushing and raising objects and also involves exerting between 20 to 50 pounds of force on a regular and recurring basis and 50 to 100 pounds of force on an occasional basis. Must be able to lift 125 pounds.

**This Class Description does not constitute an employment agreement between Orangeburg County and an employee and is subject to change by the County as its needs change.**



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**Unavoidable Hazards (Work Environment):**

- Involves routine and frequent exposure to:
  - Bright/dim light; Dusts and pollen.
  - Extreme heat and/or cold; Wet or humid conditions.
  - Extreme noise levels, Animals/wildlife.
  - Vibration; Fumes and/or noxious odors.
  - Traffic; Moving machinery.
  - Electrical shock; Heights.
  - Radiation; Disease/pathogens.
  - Toxic/caustic chemicals; Explosives; Violence.
  - Other extreme hazards not listed above.

**Special Certifications and Licenses:**

- State issued EMT Certification.
- National Registry Certification
- Must possess and maintain a valid state Driver's License.

**Americans with Disabilities Act Compliance**

Orangeburg County is an Equal Opportunity Employer. ADA requires Orangeburg County to provide reasonable accommodations to qualified persons with disabilities. Prospective and current employees are encouraged to discuss ADA accommodations with management.

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I have read the above duties associated with the position of EMT, I understand this job description is not all-inclusive, and I may be asked to perform additional duties. I understand I will be evaluated on my knowledge and understanding of the duties and task listed in this document. The position I hold with The County of Orangeburg is an at-will position, which means, either the County of Orangeburg, or I, may terminate employment, with or without notice, and with or without cause.

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**Print Employee Name**

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**Date**

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**Employee Signature**

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**Date**

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