



COUNTY OF ORANGEBURG

Manufactured Home Permit Application

The following information is required in order to obtain a Manufactured Home Setup Permit:

- Permit Application
- Site Plan or Survey with Setbacks Marked (Distance from structure to all property lines)
- Zoning Compliance Letter if located within a town or city limit.
- DEHEC Septic Tank Authorization Letter, Wastewater Verification Form, or Letter from Local Utility stating wastewater service is available.
- Bill of Sale or Title
 - Title must be in the name of the current owner and be on file at SCDMV.
 - Bill of Sale / Form 400 must have owner's name and signature, and must have a description of the manufactured home, to include the serial number/vin. Bill of sale /Form 400 must be on file at SCDMV.
- Moving Permit (If previously setup)
- Copy of Installers License

******* Manufactured homes must be a 1976 model, or newer, to setup in Orangeburg County. *******

A manufactured home installer must have one of the following licenses:

- **Manufactured Home Dealer License** issued by the South Carolina Department of Labor, Licensing, and Regulation's Manufactured Housing Board
- **Manufactured Home Contractor License** issued by the South Carolina Department of Labor, Licensing, and Regulation's Manufactured Housing Board *
- **Manufactured Home Installer License** issued by the South Carolina Department of Labor, Licensing, and Regulation's Manufactured Housing Board *

*This is in addition to a Manufactured Home Retail Dealer License for homes sold by a dealer.

All subcontractors must be properly licensed through the South Carolina Department of Labor, Licensing, and Regulation's Manufactured Housing Board, Residential Builders Commission, or Contractor's Licensing Board.

A homeowner or property owner CANNOT install or setup a manufactured home without having one of the licenses listed above.

A homeowner CANNOT act as an Owner/Builder for any aspects of installation or repair of a manufactured Home.

For more information regarding licensing, please visit the South Carolina Department of Labor, Licensing, and Regulation's website at <https://llr.sc.gov/mamu/>



COUNTY OF ORANGEBURG

Manufactured Home Permit Application

Date: _____

Address of Placement: _____ TMS# _____

Manufactured Homeowner: _____ Phone: _____

Address: _____ Email: _____

Manufactured Home Contractor: _____ SC MH License#: _____

Contractor Address: _____ Phone: _____ Email: _____

Job Cost: _____

Description of Manufactured Home

Year: _____ Make: _____ Model: _____ Size: _____

Serial Number: _____

Is this a used manufactured home? Yes No

If yes provide previous: Decal Number: _____ Address: _____

Year: _____ Make: _____ Model: _____ Size: _____

Serial Number: _____

I certify to the best of my knowledge that all information provided is true and correct and all work performed under this permit shall conform to all plans and specifications herewith submitted and shall conform to the all adopted building codes, laws and ordinances pertaining thereto. All Permit applications and associated documents are retained for a period of 180 days from application date. All documents will be destroyed if a permit has not been obtained within this 180 day period.

Applicant Printed Name

Applicant Signature

Date